

STUDENT HANDBOOK

**Compiled and printed by the Student Affairs Department of
Shanghai University of Medicine & Health Sciences
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NOTE:This is a reduced version that only includes a table of contents and a brief introduction for the student handbook. If the complete documents are needed, SUMHS will provide the English version of the complete documents.

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Student Handbook (2024 Undergraduate Edition) Abbreviated Version

Overview

Name: Shanghai University of Medicine & Health Sciences(SUMHS)

Nature: Full-time undergraduate institution of higher education

Historical Background: Established in 2015 through the merger of three higher vocational colleges

Student Rights and Obligations

Rights:

- Access to fair education
- Participate in social and recreational activities
- Receive fair evaluations and corresponding certificates
- Apply for scholarships, grants, etc.
- Stay informed about school reforms and development
- Participate in democratic school management

Obligations:

- Comply with laws, regulations, and school rules
- Study diligently, be honest and trustworthy
- Adhere to academic norms
- Care for educational equipment and living facilities

Student Enrollment Management

Admission and Registration:

- New students must pass the admission review
- Register and pay tuition fees on time each semester

Attendance and Discipline:

- Students must attend teaching activities on time and follow the leave procedure
- Appropriate penalties for absences, tardiness, and early departures

Assessment and Grades:

- Course assessments include exams and evaluations
- Grades are based on a combination of regular and final exam performance
- Special assessment methods for ideological and moral character and physical education

Major and School Transfer:

- Eligible students can apply to change majors or transfer schools
- Procedures must be followed for approval

Leave of Absence and Readmission

Conditions for Leave:

- Illness, entrepreneurship, special reasons, etc.

Readmission Process:

- Upon completion of the leave period, readmission is possible after approval

Withdrawal and Academic Warning

Withdrawal Scenarios:

- Including unauthorized absence from classes for two consecutive weeks

Academic Warning:

- Students with failing grades will receive academic warnings, and severe cases may lead to withdrawal

Rewards and Punishments

Rewards:

- Recognize outstanding students with scholarships and honors

Punishments:

- Disciplinary actions ranging from warnings to expulsion for violations

Extracurricular Activities and Clubs

- Social Practice: Students can earn credits for participating in social practice
- Club Activities: Students can join or initiate club activities, adhering to relevant regulations

Student Organizations and Management

- Student Union: Represents student interests and organizes various activities
- Club Management: Student clubs must register and receive school guidance

Campus Safety and Life

- Campus Safety: Adhere to campus safety regulations, prohibit unauthorized use of open flames, etc.
- Dormitory Management: Students must comply with dormitory rules and maintain a regular schedule

Grievance Mechanism

- Grievance Process: Students can file grievances with the school's grievance handling committee if they have objections to disciplinary actions

NOTE:

This abbreviated version of the Student Handbook covers the main contents, including student rights and obligations, enrollment management, leave and readmission, withdrawal and academic warning, rewards and punishments, extracurricular activities and clubs, student organizations and management, campus safety and life, and the grievance mechanism, providing a concise guide for students.

(If the complete documents are needed, the school will provide the English version of the complete documents.)