

Shanghai University of Medicine & Health Sciences

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No. 4

Notice of Shanghai University of Medicine & Health Sciences on Issuing the "Interim Management Measures for Young and Middle - aged Teachers' Overseas Visiting Scholar Programs under the Teacher Professional Development Project"

To all departments and teaching units:

In order to enable teachers to keep track of the latest academic trends and development tendencies abroad in a timely manner and enhance the academic level of the teaching staff and the internationalization capabilities of teaching and scientific research, the university encourages teachers to pursue overseas study and advanced training. Therefore, these measures are specially formulated.

I. Selection Scope

1. Teachers who have been engaged in teaching, scientific research, etc. in the university for more than 3 years, with good political and ideological qualities, a strong sense of professionalism, and good professional ethics.
2. In principle, teachers should have a deputy senior professional and technical position or above, a master's degree or above, and be under 50 years old. For outstanding teachers with prominent innovative abilities and cultivation potential, the age limit can be appropriately relaxed.

II. Selection Requirements

1. During the period in the university, teachers should be serious and responsible in their work, complete the basic workload, and have passed the annual assessment with a qualified grade or above.
2. Teachers should have a solid foundation in basic theories and professional knowledge, strong teaching and scientific research

capabilities, be competent for teaching core courses, and have independently presided over or participated in a complete - process research project and achieved good results.

3. The major for further study must be closely related to the teacher's teaching and scientific research work, and be consistent with the university's development plan and the needs of teaching staff construction.
4. Teachers should have a relatively high level of foreign language and pass the necessary foreign - language tests.

III. Selection Procedures

1. Each school (department) formulates a plan for teachers' overseas study and advanced training based on the goals of teaching staff construction, discipline development, and teaching and scientific research needs, clarifies the goals and requirements for overseas study, determines the number of participants and the forms of study, and submits the list to the Personnel Office. After review, it will be incorporated into the university's plan.
2. In accordance with the requirements of the "Teacher Professional Development Project" of the Shanghai Municipal Education Commission each year, organize teachers to apply for the Shanghai Teachers' Overseas Study and Advanced Training Plan.
3. Teachers submit application materials. Each school (department) determines the list of proposed candidates according to the plan, and clarifies the goals, content, and expected results of overseas study and advanced training.
4. The university reviews the list of proposed candidates, determines the proposed candidates, and submits them to the relevant superior departments for approval.
5. Approved teachers contact overseas study and advanced training institutions, sign an agreement on overseas study and advanced training with the university, and handle relevant matters for overseas study. The latest departure time shall not exceed the time specified in the approved plan.

IV. Training Methods

The training programs are divided into three categories: senior research scholars, general visiting scholars, and core - course advanced training. The training period for senior research scholars and general visiting scholars is generally 1 year (not less than 9

months), and the core - course advanced training period is not less than one semester according to the requirements of the receiving school.

V. Training Management

1. Selected teachers for overseas study and advanced training need to sign an agreement on official overseas assignment with the university, stipulating the goals of overseas study, expected results, assessment methods, commitments to return to work at the university after the completion of the training, liability for breach of contract, and other terms.
2. Each school (department) should appoint a leader or professor as the contact person for the dispatched teacher, responsible for professional guidance, daily communication, and evaluating the teacher's mid - term report during the overseas study.
3. Each school (department) should formulate supporting policies and incentive measures to support and encourage teachers' overseas study and advanced training, clarify the assessment methods for dispatched teachers, and this work will be included in the university's assessment of schools.
4. After the completion of overseas study and advanced training, teachers should fill in the "Self - inspection Report on the Overseas Study and Advanced Training Plan for Young and Middle - aged Teachers in Shanghai Colleges and Universities" and relevant supporting materials as required, and summarize and self - evaluate their achievements. The situation and achievements of overseas study and advanced training will be used as the basis for their annual assessment, term - of - employment assessment, and professional title evaluation.
5. After the end of overseas study, teachers should give an academic report to introduce the latest international development trends of their disciplines and majors, and actively offer international courses (taught in foreign languages). Within 2 years after the end of overseas study, teachers should also complete a horizontal scientific research project with funds of 50,000 yuan or more (humanities and social science teachers should obtain 12,500 yuan of horizontal scientific research funds) or publish 1 Class I paper as the first author. The above contents are regarded as the passing criteria for overseas study acceptance.

6. Teachers selected for overseas study funded by the Ministry of Education or the Shanghai Municipal Education Commission shall not refuse to participate in the training without justifiable reasons. Otherwise, they will not be recommended to participate in any other forms of domestic and international training within three years. For overseas study and advanced training personnel who do not earnestly implement the overseas study plan and fail to achieve the expected goals after assessment, the funded training funds may be recovered according to the actual situation.

VI. Expense Management

1. The university sets up a special account for the "Overseas Visiting Scholar" funding, which is earmarked for specific purposes. The funding standards are as follows: 150,000 yuan per senior research scholar, 100,000 yuan per general visiting scholar, and 50,000 yuan per core - course advanced training participant. The funding is mainly used for round - trip international travel expenses, training fees, part of overseas living expenses and accommodation fees (including 2,000 yuan for expert supervision fees).
2. During the overseas study and advanced training period, teachers will receive the national basic salary and the basic part of the performance - based salary, and their professional title evaluation will generally not be affected.

VII. Others

1. In principle, the overseas study period of dispatched teachers will not be extended. If it is indeed necessary due to the university's work needs and the teachers can secure the required funds on their own, with the approval of the school (department) and the university, the period can be appropriately extended. Teachers applying for an extension must submit an application to the university three months before the expiration of the approved overseas study period.
2. Only when the overseas study acceptance is qualified and the teacher has one excellent assessment result within 3 years after the end of overseas study can the teacher re - apply for the next round of the Teacher Professional Development Project.

VIII.

These measures shall be implemented on a trial basis from the date of promulgation. The Personnel Office shall be responsible for the

interpretation. The original management documents on overseas visiting scholars in the three campuses shall be repealed simultaneously.

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