Shanghai University of Medicine & Health Sciences

SUMHS HR[2016]

No. 5

Notice on Printing and Distributing the "Interim Measures for the Management of the Young Teachers Training and Funding Program"

To all departments and teaching units:

In order to improve the training system for young teachers and assist newly recruited young teachers in starting their teaching and scientific research work, these measures are hereby formulated.

1. Funding Recipients

The funding recipients are in - service young teachers who have been working in the school for less than two years, hold professional and technical positions of lecturer or below, generally have a master's degree or above, and have not independently undertaken any teaching and scientific research projects.

2. Selection Criteria

- 1. Have good political qualities and moral conduct, be dedicated to their jobs, have a strong sense of professionalism and dedication, be rigorous in academic research, and be a good role model.
- 2. Have development potential, be committed to teaching and scientific research, be competent for and able to complete the required teaching of courses in their respective disciplines, and have certain scientific research capabilities.
- 3. Be in good health and able to carry out normal teaching and scientific research work.
- 4. Be front line teachers who are no more than 35 years old as of December 31st of the application year.
- 5. Be young teachers who have participated in the induction training for new teachers organized by the Shanghai Municipal Education Commission and obtained a completion certificate.

Teachers who have already received funding from this program or have been selected into other higher - level talent programs and received funding are no longer eligible for this program.

3. Application and Selection

The "Shanghai Universities Young Teachers Training and Funding Program" adopts a project - funding approach, which is divided into two categories: teaching and scientific research. Different assessment and evaluation systems are developed for each category. Young teachers can choose to apply for one of the categories according to their positions and development needs.

- 1. Each college (department) shall organize the young teachers in its own college to carry out the application work according to the application information released by the school.
- 2. Young teachers who meet the application criteria shall submit an application to their affiliated departments, fill out the "Application Form for the Shanghai Universities Young Teachers Training and Funding Program", and submit it to their affiliated departments.
- 3. Each college (department) shall, in combination with the school's and its own teaching staff construction plans and young teacher training plans, review the authenticity of the materials submitted by the applicants, the feasibility and rationality of the scientific project proposals, and rank them, and sign the review opinions. Each college shall assign a full time supervisor to the applicant. The full time supervisor should hold a professional and technical position of associate senior or above.
- 4. Each college (department) shall submit the list of teachers applying for the Young Teachers Training and Funding Program, the "Application Form for the Shanghai Universities Young Teachers Training and Funding Program", and a copy of the completion certificate of the induction training organized by the Shanghai Municipal Education Commission to the Personnel Office.
- 5. The Personnel Office shall conduct a selection in accordance with the application criteria specified in these measures, in combination with the school's young teacher training plan. It shall review the eligibility of the applicants, the authenticity of the application materials, the feasibility of the implementation plans, the rationality of the budget, and the guarantee of basic conditions. After being approved by the school, the applications shall be submitted to the Shanghai Municipal Education Commission.

4. Assessment Management

- 1. For teachers selected into the "Shanghai Universities Young Teachers Training and Funding Program", the Science and Technology Department and the Personnel Office will strengthen their daily management work, clarify the training objectives and tasks, formulate training plans and project implementation plans, assign full time supervisors, establish a scientific and reasonable assessment mechanism, and support the training recipients in carrying out teaching and scientific research work.
- The training period of the "Shanghai Universities Young Teachers Training and Funding Program" is 2 years. The subsidy standard for selected personnel by the Shanghai Municipal Education Commission is no more than 50,000 yuan for natural sciences and no more than 45,000 yuan for humanities and social sciences (including 5,000 yuan for full time supervisor guidance fees). The school strictly adheres to the relevant financial management regulations, sets up separate accounts for the funded funds, which are to be allocated by the recipients and used exclusively for educational and scientific research purposes (including scientific research material fees, information query fees, paper publication fees, expert consultation fees, etc.). No unit or individual shall withhold or misappropriate the funds.
- 3. During the training period, the training recipients should publish 1 paper retrieved in Category II or above as the first author, which shall be regarded as a requirement for the successful acceptance of the project.
- 4. After the training period, the training recipients should carefully fill out the "Summary Report of the Shanghai Universities Young Teachers Training and Funding Program" (hereinafter referred to as the "Summary Report") and attach relevant supporting materials. The Science and Technology Department and the Personnel Office will organize relevant experts to assess the training recipients. The assessment opinions and results of the experts, as well as the "Summary Report", will be submitted to the Shanghai Municipal Education Commission for record after being reviewed by the school.
- 5. For training recipients who fail to fulfill their job responsibilities normally, are transferred out of the teaching or scientific research positions in the school, violate professional ethics, engage in fraud, or violate the law, the school will promptly submit a

written report to the Shanghai Municipal Education Commission, and the Shanghai Municipal Education Commission will decide to suspend the training or revoke the funding.

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